

**WBC Community Center  
Usage Agreement  
740-574-5116**

**Our Mission:** The WBC Community Center is a facility/ministry that exists to show in tangible ways that we care about our community, with a view towards communicating the gospel.

Name/Organization: \_\_\_\_\_ Type of Event \_\_\_\_\_

Address \_\_\_\_\_ Phone # \_\_\_\_\_ Date of Application: \_\_\_\_/\_\_\_\_/\_\_\_\_

Reservation Date Requested \_\_\_\_/\_\_\_\_/\_\_\_\_ Time: **8am to 12pm    1pm to 5 pm    4 pm to 8 pm**

**Rules, Regulations, and Fee Schedule for Community Center**

Availability will not interfere in any way with WBC business or emergencies

Rooms in the center are available for use by the greater Wheelersburg area

- Residents or organizations for: meetings, showers, receptions, family dinners, banquets, etc.
- Wheelersburg Baptist Church Community Center director or designee has the right to waive the fee and/or prohibitions for members, clubs or organizations according to their determination of the public good.
- WBC limit the use of the Center by an individual or group to two reservations per month and not more than six months in a row without a new application/agreement

Prohibitions

- No bazaars, rummage sales, public dances, or any other activity involving sales., No alcoholic beverages, drugs, or nicotine
- No live bands, No partisan political activity, fundraising or campaign activity of any kind
- The maximum capacity is approx. 50 \-60 guests
- If tables are moved, please return them to their original positions and refrain from using tape on the walls.

Hours of Operation

- Rooms may be scheduled in four- hour blocks from 8:00 a.m. to 10 p.m. six days a week and pre-arranged hours on Sundays,

Fee/Scheduling

- Wheelersburg Baptist Church Community Center on Gallia Pike may be used in four hour blocks
- Reservation Hours are (8 am to 12pm), (1pm to 5 pm) (4 to 8 pm) or (6pm to 10pm)
- **Minimum Donation is \$100.00 (additional recommend donation of \$25 per hour).**

**Agreement**

I \_\_\_\_\_ representing \_\_\_\_\_ do hereby agree to accept the keys to the WBC Community Center. The associated Keys must be returned to the drop boxes in front of the church after the gathering has concluded . I agree that I/We will accept full responsibility of personal and property damages financially during the use of said location. I agree that all properties will be left in the same clean, orderly condition in which it is found. I also agree to indemnify and **HOLD HARMLESS** Wheelersburg Baptist Church (WBC) and their agents and employees in any contraction of illness or from all liability, claims, demands, damages or cost for or arising out of the use of any facility of WBC Community Center whether it be caused by negligence or indemnitor or Wheelersburg Baptist Church or either party's agents or employees, or otherwise. **All garbage must be removed to the trash can outside the side door in the parking lot, tables left as they were found clean and in exact location, and room left neat and orderly.**

***I understand and agree to follow the guidelines and I agree that the fee paid is non-refundable and considered a donation to the Center.***

\_\_\_\_\_/\_\_\_\_\_ Date    Keys Returned: \_\_\_\_\_